

Board of Control Meeting of September 18, 2019

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present (entered at 10:31am).

APPROVAL OF MINUTES: The minutes of the September 11, 2019, meeting were approved.

ORDER OF BUSINESS:

I. **Professional Service Contracts**

- A. **Provide tuition assistance to low income students enrolled at Beyond Expectations Barber College for the period 10/01/19-09/30/20.**

Beyond Expectations Barber College (BEBC)
Not to exceed \$30,000.00 (Job and Family Services)

Ms. Swindell moved to award a professional service contract to Beyond Expectations Barber College (BEBC) in an amount not to exceed \$30,000.00 to provide tuition assistance to low income students enrolled at Beyond Expectations Barber College for the period 10/01/19-09/30/20 for Job and Family Services.

Motion passed 5-0.....DIR 286-19

- B. **Adult Protective Services (APS) social worker, after hours call response, emergency shelter and triage/stability team services for the period 10/01/19-09/30/20.**

Battered Women's Shelter of Summit and Medina Counties
Not to exceed \$293,000.00 (Job and Family Services)

Mr. Feeman moved to award a professional service contract to Battered Women's Shelter of Summit and Medina Counties in

BOARD OF CONTROL MINUTES

Page 2 of 7

an amount not to exceed \$293,000.00 for Adult Protective Services (APS) social worker, after hours call response, emergency shelter and triage/stability team services for the period 10/01/19-09/30/20 for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 287-19

C. Adult Protective Services (APS) liaison services for the period 10/01/19-09/30/20.
Direction Home Akron Canton Area Agency on Aging & Disabilities
Not to exceed \$40,000.00 (Job and Family Services)

Ms. Swindell moved to award a professional service contract to Direction Home Akron Canton Area Agency on Aging & Disabilities in an amount not to exceed \$40,000.00 for Adult Protective Services (APS) liaison services for the period 10/01/19-09/30/20 for Job and Family Services.

Motion passed 5-0.....DIR 288-19

D. Detailed design of pump station and sanitary sewer for Project Q-185 as Best Practical Source.
Environmental Design Group, LLC
Not to exceed \$19,937.93 (Sanitary Sewer Services)

Mr. Feeman moved to award a professional service contract to Environmental Design Group, LLC in an amount not to exceed \$19,937.93 for a detailed design of pump station and sanitary sewer for Project Q-185 as Best Practical Source for Sanitary Sewer Services.

Motion passed 5-0.....DIR 289-19

E. Perform services for Information Technology on the Cougar system on an as-needed basis for the period 08/01/19-07/31/20 as Best Practical Source.
CGI Technologies, Inc.
Time and materials rate for an amount not to exceed \$25,000.00 (Law and Risk Management)

BOARD OF CONTROL MINUTES

Page 3 of 7

Ms. Swindell moved to award a professional service contract to CGI Technologies, Inc., for time and materials rate for an amount not to exceed \$25,000.00 to perform services for Information Technology on the Cougar system on an as-needed basis for the period 08/01/19-07/31/20 as Best Practical Source for Law and Risk Management.

Motion passed 5-0.....DIR 290-19

II. Fiduciary Contracts – None

III. Construction Contracts

A. Reject all bids for SCE 2019-248 Cleveland Massillon/Ghent Rd. Intersection Improvement Project. (Engineer's Office)

Mr. Feeman moved to reject all bids for SCE 2019-248 Cleveland Massillon/Ghent Rd. Intersection Improvement Project for the Engineer's Office.

Motion passed 5-0.....DIR 291-19

**B. Award bid DSSS 2019-057-02 Q-180 Indian Creek Exposed Sanitary Sewer – Contract 2 as local preference.
Lockhart Concrete Co.
\$624,460.00 (Sanitary Sewer Services)**

Ms. Swindell moved to award a purchase contract to Lockhart Concrete Co., in an amount not to exceed \$624,460.00 for the awarding of bid DSSS 2019-057-02 Q-180 Indian Creek Exposed Sanitary Sewer – Contract 2 as local preference for Sanitary Sewer Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 292-19

BOARD OF CONTROL MINUTES

Page 4 of 7

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00

1. Provide maintenance, service, parts, equipment and related supplies for copy machines and eCopy scanner units for the period 11/01/19-10/31/20, at State Term Pricing, OIT DIR 2019-18 Graphic Enterprises Office Solutions, Inc. \$52,952.74 (Job and Family Services)

Mr. Potter moved to award a purchase contract to Graphic Enterprises Office Solutions, Inc., in an amount not to exceed \$52,952.74 to provide maintenance, service, parts, equipment and related supplies for copy machines and eCopy scanner units for the period 11/01/19-10/31/20, at State Term Pricing, OIT DIR 2019-18 for Job and Family Services.

This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 293-19

2. Provide software maintenance, including technical support and software upgrades, for a one-year term, from 10/31/19-10/30/20, as Sole Source, OIT DIR 2019-19. Environmental Systems Research Institute, Inc. (Esri) \$57,404.00 (Department of Development)

Mr. Freeman moved to award a purchase contract to Environmental Systems Research Institute, Inc. (Esri) in

BOARD OF CONTROL MINUTES

Page 5 of 7

an amount not to exceed \$57,404.00 to provide software maintenance, including technical support and software upgrades, for a one-year term, from 10/31/19-10/30/20, as Sole Source, OIT DIR 2019-19 for Department of Development.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 294-19

C. Exceeding \$25,000.00 up to \$50,000.00

1. **Purchase of limestone for construction projects as lowest quote.**

Ray Bertolini Trucking

\$44,360.00 (Sanitary Sewer Services)

Mr. Feeman moved to award a purchase contract to Ray Bertolini Trucking in an amount not to exceed \$44,360.00 for the purchase of limestone for construction projects as lowest quote for Sanitary Sewer Services.

Motion passed 5-0.....DIR 295-19

2. **Amend Directive No. 280-19:**

A purchase contract is hereby awarded to Zix Corp., in an amount not to exceed \$49,860.72, for email encryption and threat protection software for the period 08/23/19-08/22/21 09/02/19-12/02/20 as Best Practical Source, OIT 201900001787, for Information Technology.

Mr. Feeman moved to amend Directive No. 280-19 as follows:

A purchase contract is hereby awarded to Zix Corp., in an amount not to exceed \$49,860.72, for email encryption and threat protection software for the period 08/23/19-08/22/21

09/02/19-12/02/20 as Best Practical Source, OIT 201900001787,

for Information Technology.

Motion passed 5-0.....DIR 280-19 A*

BOARD OF CONTROL MINUTES

Page 6 of 7

VI. Miscellaneous

A. Change Order Number 1 – Intervention Services for Youth with Behavioral Problems.
\$145,000.00 a cumulative increase of 145.00% for an adjusted total amount not to exceed \$245,000.00 (Job and Family Services)

Ms. Swindell moved to award a Change Order to Child Guidance & Family Solutions in the amount of \$145,000.00 a cumulative increase of 145.00% for an adjusted total amount not to exceed \$245,000.00 for Change Order Number 1 – Intervention Services for Youth with Behavioral Problems for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 296-19

B. Change Order Number 3 – Homeless Prevention and Case Management Services.
Battered Women’s Shelter of Summit and Medina Counties \$50,000.00 a cumulative increase of 61.23% for an adjusted total amount not to exceed \$1,048,000.00 (Job and Family Services)

Mr. Potter moved to award a Change Order to Battered Women’s Shelter of Summit and Medina Counties in the amount of \$50,000.00 a cumulative increase of 61.23% for an adjusted total amount not to exceed \$1,048,000.00 for Change Order Number 3 for Homeless Prevention and Case Management for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 297-19

BOARD OF CONTROL MINUTES

Page 7 of 7

VII. Signature List Purchase Orders

1. **Department of Development #15**
One (1) purchase order(s) as per attached.
2. **Emergency Management #14**
Two (2) purchase order(s) as per attached.
3. **Engineer #11**
One (1) purchase order(s) as per attached.
4. **Information Technology #19**
One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:47 a.m.

kw

09/18/19